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## **AGENDA**

### **Public Records Board – Records Management Committee Meeting**

**Tuesday October 14, 2014 – 1:30pm – 4:00pm**  
**Legislative Audit Bureau Conference Room**  
**4<sup>th</sup> Floor, 22 East Mifflin Street, Madison**

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1. Call To Order
2. Approval of Minutes
3. RDA Review
4. GS Updates
  - a. GRS Template & Introduction
  - b. Destroy Confidential Updates
5. Other Business
  - a. System Applications and Records Retention
  - b. PRB-001
  - c. Training Materials